

## First Baptist Church Huntersville Fundraising Request Form

*This form is REQUIRED to receive approval to schedule a fundraising event for any FBC-H Ministry support or charity benefit to be held on the FBC-H campus or when using the FBC-H name as the sponsoring organization. Refer to the Fundraising Policy in Section 8 of the Stewardship Group Policy for requirements prior to completing this form. E-mail or turn in this form to the church office at least 8 weeks prior to the date of the event.*

<b>Date of Request:</b>		<b>Sponsoring Group:</b>	
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	Project Leader	Fundraising Coordinator
<b>Name:</b>		
<b>Phone:</b>		
<b>Cell/Work:</b>		
<b>E-Mail:</b>		

**Type of Fundraiser** *(Check only one. See Fundraising Policy for definitions)*

**Charity Benefit**

**Ministry Support**

<b>What charity or ministry will benefit from the proceeds? (I.e. Haiti mission trip support, food pantry,...)</b>
<b>If the proceeds are being used for ministry support, explain how the proceeds will be distributed among participants and if there is a surplus, how these funds will be used (i.e. for future ministry support or roll into church general fund)?</b>

PROPOSED EVENT INFORMATION	
<b>Describe Event:</b>	
<b>Date(s):</b>	
<b>Time(s):</b>	
<b>Event Location(s):</b>	

**REQUIRED ATTACHMENTS:** For a *charity benefit*, attach the plan for promoting, organizing and managing the event, including how the funds will be collected and processed. For *ministry support*, attach an accounting plan that is to be developed and reviewed with the church's Financial Manager prior to seeking Stewardship Group approval.

Stewardship Group Use Only			
<b>Reviewed By:</b>		<b>Date:</b>	
<b>Approved By:</b>		<b>Date:</b>	